

Facility Walkthrough 24/7 Checklist
 Fort Liberty Family and MWR Physical Fitness Center
 US Army Garrison Fort Liberty

Printed Name: _____ Date: _____

ACTION / INFORMATION	STAFF INITIAL	PATRON INITIAL
SAFETY		
Emergency Phone		
Emergency Exit		
AED		
Fire Extinguishers		
ENTRANCE/EXITS		
How to Scan		
How to Exit		
MISCELLANEOUS		
Incident Reporting		
Water Fountains		
Bathrooms		
Off Limit Areas (Juice Bar, Office, Laundry Room, Front Desk)		
Table of Penalties(1 st offense-verbal, 2 nd offense-30 days, 3 rd offense-permanently		

 Staff Member Printed Name and Signature

 Date

X _____
 Patron Signature