



MEMORANDUM OF AGREEMENT FOR KEYLESS ACCESS  
FORT LIBERTY NC, FAMILY AND MWR  
24/7 FITNESS CENTERS

I UNDERSTAND AND AGREE THAT ACCESS TO THE FITNESS CENTER DURING UNMANNED HOURS IS A PRIVILEGE, WHICH CAN BE REVOKED FOR A VIOLATION OF THE FOLLOWING RULES. I AGREE TO ABIDE BY THE FORT LIBERTY NC FAMILY AND MORALE, WELFARE AND RECREATION (F&MWR) RULES DURING UNMANNED HOURS OF OPERATION, AS STATED IN THIS MOA. RULES MAY BE AMENDED PERIODICALLY BY THE BRANCH MANAGER OF SFA (SPORTS, FITNESS AND AQUITICS, F&MWR.

1. Please print the following information:

Printed Rank/Name: \_\_\_\_\_ Unit/Organization: \_\_\_\_\_

CAC Expiration Date: \_\_\_\_\_ DOD#: \_\_\_\_\_ Cell: \_\_\_\_\_

Email (Official): \_\_\_\_\_ Duty Phone: \_\_\_\_\_

2. Fitness Center Rules during unmanned hours of operation:

ACTION / INFORMATION	INITIAL
I must register my CAC at the fitness center to gain access and confirm eligibility.	
I must swipe my CAC once for each entry and if I am already in the facility when it closes, I will exit and swipe my CAC again for access and accountability.	
Sharing my CAC card will be considered theft of services and will be prosecuted under UCMJ and/or any applicable laws or regulations. My access privileges will be terminated immediately.	
I acknowledge I am not authorized to bring guest in the facility during unmanned hours.	
Upon entering or exiting the fitness center, I must ensure the access door closes securely behind me. All other doors must remain closed at all times unless needed for emergency egress.	
Unmanned Fitness Center access (via CAC) will only be granted to adults 18 years or older.	
I understand equipment must remain in the facility and will not be taken outside under any circumstances.	
All normal rules of proper dress, machine usage, etiquette & age restrictions remain in effect.	
Cameras will monitor all activities in the fitness center at all times. Any behavior that violates law and policy (criminal behavior, intentional damage to property, theft, assault and inappropriate behavior) will not be tolerated and will be prosecuted under applicable laws or regulations.	
I am expected to conduct myself in accordance with the applicable laws/rules, Fort Bragg NC Community standards, and good standards of conduct.	
I am responsible to report any misuse, abuse, or violation to the Military Police immediately and the Fitness Center Staff. Any emergency dial 911, let them know you are on Fort Liberty. Military police 910-396-0391	
Holding or propping any door open is strictly prohibited and will result in the loss of my access privileges.	
During unmanned hours, the Fitness Center Staff will not be available to respond to emergencies. If assistance is needed an AED and first aid kit are located in the facility. It is my responsibility to be aware of their locations. I have identified locations of Telephone, AED and First Aid Kit.	
Fort Liberty NC and F&MWR is not responsible for my personal property.	
I acknowledge areas that are not available for use will be locked or clearly marked as restricted and I will not access these areas.	
In the event of a power outage, or the post is closed or closes down the facility will close immediately and I am to gather my belongings and exit the building promptly. I will ensure door(s) are secured upon exit.	

I am  / am not  familiar with the safe operation of all fitness equipment available during unmanned hours. If not, an equipment orientation is required before using facility after-hours. ORIENTATION DATE: \_\_\_\_\_

I certify that I have read and understand the **FORT LIBERTY NC FMWR Memorandum of Agreement** and I agree to abide by these terms during unmanned hours of operation.

X \_\_\_\_\_  
Sponsors Signature

\_\_\_\_\_  
Date

MOA Expiration Date  
\_\_\_\_\_

Staff initials  
\_\_\_\_\_